Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965. It is a federal law that requires schools and universities to disclose specific timely and annual information about campus crime and security policies. The Clery Act, originally enacted by Congress and signed into law by President George Bush in 1990 as the Crime Awareness and Campus Security Act of 1990, was championed by Howard and Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery. Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including off campus housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other school officials who have "significant responsibility for student and campus activities" such as student affairs. Professional mental health and religious counselors are exempt from reporting obligations, but may refer patients to a confidential reporting system which the school may indicate to be either on or off-site.

Crimes are reported in the following 7 major categories, with several sub-categories: 1.) Criminal Homicide broken down by a.) Murder and Non negligent Manslaughter and b.) Negligent manslaughter; 2.) Sex Offenses broken down by a.) Forcible Sex Offenses (includes rape) and b.) Non forcible Sex Offenses; 3.) Robbery; 4.) Aggravated Assault; 5.) Burglary; 6.) Motor Vehicle Theft; and 7.) Arson. Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral: 1.) Liquor Law Violations; 2.) Drug Law Violations; and 3.) Illegal Weapons Possession. If both an arrest and referral are made only the arrest is counted.

The statistics are also broken down geographically into "on campus," "residential facilities for students on campus," non-campus buildings, or "on public property" such as streets and sidewalks. Schools can use a map to denote these areas. The report must also indicate if any of the reported incidents, or any other crimes involving bodily injury, is a "hate crime."

Procedure for reporting a crime or emergency

Members of the Starting Points community are encouraged to report any and all emergencies, crimes, and suspicious activity to any staff member that may be available. Certainly members of the community can always call local Police, Fire or Emergency Medical service at any time 911.
Timely warning to the campus community
It is the policy of Starting Points to provide timely warnings to the campus community regarding crimes considered serious or an ongoing threat to the safety or health of students and staff members, which are reported to campus safety or police agencies. The Director of Campus Safety will determine if a timely warning is required and will draft the message for the community. The manner of notification will depend upon the event. A release to the community from campus safety email is one method. Other information may be posted to the Starting Points website.

Preparation of the Annual Report
The Federal Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, the preparation and dissemination of the Annual Report containing crime statistics, and campus safety policies is a requirement. Preparation of the report is the responsibility of the Campus Safety Administrator and requires compilation of crimes reported throughout the previous calendar year. Once completed the Annual Report is published and made available to the campus community in printed version when requested. It is also posted to the Starting Points website and submitted to the Department of Education which makes it available to the general public through the Department of Education website.

Sexual Offense Policy
Starting Points reaffirms the principle that its students, faculty and staff shall be free from sexual discrimination, including sexual harassment and other form of sexual misconduct. Sexual assault of any kind will not be tolerated. Sexual assault consists of rape and any form of non-consensual sexual contact including, but not limited to intentional touching by an aggressor, or coerced touching by the victim of another person’s private areas either directly or through clothing. It is a violation of school policy and laws of the State of NJ for any member to engage in such behavior. Sexual conduct policies are presented to students at student orientations. Sexual assault concerns or actual incidents are immediately transferred to the Hudson County Sexual Assault Investigations Unit, a branch of the Hudson County Prosecutor’s Office, with the strictest confidentiality. Any victim shall have all the rights described in the Campus Sexual Assault Victims Bill of Rights, adopted by the State of NJ Commission of Higher Education. The campus safety office encourages all members of the Starting Points community who feel they have been a victim of any sexual assault or related crime, to report the crime immediately.

Alcohol, Drugs and Firearms Policies
The possession of a firearm on the campus of Starting Points is strictly prohibited and in most cases a violation of NJ criminal code 2C. The only exception to this provision is the carrying of a licensed firearm by campus safety staff members who are professionally trained and licensed to carry said firearm.

Alcohol is strictly prohibited on the campuses of Starting Points. The school will educate its students on the policy and consistently enforce it as well as comply with local, state, and federal laws pertaining to alcohol use. Starting Points members who appear to be intoxicated on the
campus will be medically treated when necessary and reported to the Executive Director for violating the alcohol policy, even if the alcohol might have been consumed off campus.

Starting Points maintains a zero tolerance policy against drugs on school properties. Violations will be reported to the JCPD for identification and further investigation. The school policy includes criminal prosecution when appropriate. Starting Points is committed to a drug-free environment and therefore reserves the right, among other disciplinary measures to require anyone who is known to have a problem with the use of controlled substances or the abuse of alcohol to participate in an approved rehabilitation program. The school is ready to assist in a confidential manner, any student or employee seeking information or experiencing a problem with alcohol and/or substance abuse. Students or employees concerned about another person’s drinking or drug use are encouraged to seek assistance and support.

**Emergency Response and Evacuation Procedures**
Starting Points, Inc. employs a crisis management and emergency response plan to be utilized during a declared emergency on campus. Included in the plan is an evacuation plan for the campus. The evacuation plans, maintained inside each building, delineate specific evacuation route and evacuation direction for each building.

Emergency management at Starting Points begins with the declaration of an actual critical incident, initially identified and confirmed by campus safety officers and or managers. Once confirmed, the Executive Director will declare an emergency and initiate the emergency response, crisis management. The Director or her designee immediately assumes responsibility as the Incident Commander. The Incident Commander will notify first responders to the school, JCPD, JCFD or JCEMS as well as JCOEM and seek governmental support by one or all of the afore mentioned.

Respectfully submitted,

Dana W. Berry
Executive Director

OCTOBER 2012
Emergency Contacts

_for reporting crimes; counseling; referral; treatment; programs for victims of assault and drug/alcohol related problems; and other assistance._

**Jersey City Police Department**
Emergencies: 911
Central Dispatch: (201) 547-5477

**Newark Police Department**
Emergencies: 911
Central Dispatch: (973) 733-6000

**Paterson Police Department**
Emergencies: 911
Central Dispatch: (973) 321-1111

**Elizabeth Police Department**
Emergencies: 911
Central Dispatch: (908) 558-2000

**Port Authority of NY/NJ Police**
201-239-3500

**New Jersey Office of Homeland Security**
_report possible terrorist activity:_ 1-866-4-SAFE-NJ

**Jersey City Medical Center**
(201) 915-2000

**The University Hospital**
(973) 972-4300

**St. Joseph’s Regional Medical Center**
(973) 754-4400

**Trinitas Regional Medical Center**
(908) 994-5000